

ROYAL OAKS PTA Meeting Minutes January 17, 2023

Meeting called to order at 6:02pm by Chelsie Kolnik

Attendees: Chelsie Kolnik, Lauren Stordahl, Moira MacKay-Brown, Jenna Lindsey, Vicki Waldo, Susan Risius, Sarah and Daryl Kariniemi, Lindsey Lobner, Bill Horecka, Michelle Anderson-Horecka, Emily Schubert Berg, Alyson Nelson, Shanna Stone, Mynda Lewis

Welcome and Introductions

Welcome to the January PTA meeting. We are excited to have you all here. Let's go around and do introductions.

Approve last meeting's minutes: Motioned to approve by Lindsey Lobner, 2nd by Chelsie Kolnik.

Principal Update:

Reading Challenge is still going on with one student getting closer to the 6th goal (600 steps!). Thank you for supporting your children's reading goals!

Snow days: If there is another snow day, the choice board will be the students' assignments. If there are 2 consecutive snow days, there will be teacher assignments posted on the second day.

There was a suggestion for teachers to put a copy of the choice board in students' folder and/or planners just in case one is needed at home. Dr. Risius supported this idea and will let the teachers know.

Conferences: Tuesday, Feb 28 & Thursday, March 2nd. Sign-ups will be sent out around 1.5 weeks prior.

Teacher Report:

A big thank you from the teachers! They are grateful for another round of staff requests!

Treasurer Report:

Overall, we are sitting in a solid financial position. Just as a recap to understand, following COVID, the PTA had to make several budget reductions and changes as we have not been able to hold our largest annual fundraiser since March 2019. Even with reductions, we have still been able to maintain significant support for the school and our school community. We have even been able to add several new free events to our budget than we had pre-covid.

We maintain a reserve in our savings account that is approximately 50% of our annual expenses. We have recently used a budgeting guidance of making sure that we can maintain two years of operations (the current year and the next year).

A few highlights of our actuals as of 12/31/2022:

Income:

- \$2,826 profit from fall bookfair (no income was budgeted as we didn't know if we would take as cash profit or Scholastic Dollars – this is all additional profit – more on this later in this report)

- \$696 profit from general donations (budgeted \$1,000 – so still short but could still get more donations this year as they keep trickling in)
- \$488 profit from Papa John’s cards (budgeted \$100 – so beat budget nicely)
- \$155 profit from AmazonSmile so far (budgeted \$200 – so we should easily beat budget)
- \$130 profit from employee matching/donations (budget of \$0 – so all of this line item is additional profit)
- \$1,249 profit from community nights (budget \$4,650 – still a ways to go to reach budget but have many nights left and should easily achieve budget and/or exceed)
- \$179 profit from PTA membership fees (budget \$75 – intent of this is to help cover some administrative costs like insurance, etc) – the great news also is the nice amount of members we have this year which is awesome!!

In addition, we have Scholastic Dollars that we use to pay for the classroom magazines that the district does not pay for. We earn Scholastic Dollars through bookfair profits. We have a healthy Scholastic Dollars balance right now. We make sure we always maintain a balance to cover the cost of next year’s magazines. We took the fall bookfair as a cash profit since we didn’t need any more Scholastic Dollars at this point. We will evaluate our financials after the spring bookfair to determine how best to receive that profit as well.

Committee/Project Updates:

- Bingo Night – Friday, February 10 from 5:30pm-7:30pm Free Bingo in the gym, coloring pages and bracelet making supplies in the hallway and prepackaged snacks for purchase in the cafeteria. We will need a budget approved for this event and Chelsie proposed a \$700 budget to cover costs. Most of the costs should be for snacks that we would recover in sales.
 - The \$700 budget was proposed. The budget passes with an 11 yes, 0 no vote.
- Book Fair – Conferences are Tuesday, February 28th and Thursday, March 2nd. We will set up Book Fair on Monday after school and tear down after Read and Feed on Friday afternoon. Book Fair will run during conferences and during lunch on Wed and Fri. The volunteer sign-up will be sent out via email soon.
- Staff Dinners – Tuesday night we are doing staff’s favorite, Nacho/Taco Night and Thursday we are thinking soups and sandwiches.
- Golf Tournament – Hopefully by next meeting we will have the date solidified. It will be at River Oaks Golf Course in Cottage Grove. For golfers the fee would include 18 holes, riding cart, range balls and dinner. For people who don’t want to golf, they will be able to come for dinner and the silent auction/raffle. This is aimed to be a community fundraiser to raise money for the PTA. Families, grandparents, friends, and neighbors would be welcomed and encouraged to attend.

Other Comments:

Adjourn: Chelsie motioned to adjourn the meeting at 7:14pm and Moira seconded it.

The next meeting is scheduled for Tuesday, February 21st at 6pm in the Media Center.